

SONS OF ERIN

COLLEEN HALL RENTAL AGREEMENT

FACILITY DESCRIPTION: The air conditioned Colleen Hall holds up to 125 people seated at round tables. This capacity allows enough room for a dance floor, buffet table, and D.J. Services of a bartender are included. Tablecloths are available for a fee of \$4.00 each. **There is a kitchen that includes a commercial refrigerator and gas range with two ovens available for an extra \$50.00 fee. A deposit of \$50.00 is required and is refundable if kitchen is cleaned after use.** Rental hours are on a 5 hour basis and may not run later than 11:00 pm.

RULES: All rentals must be filled out by a Club member who must be in attendance on the day of the event. Arrangements for booking and set-up are to be made through the Club manager at (413) 537-0490. **Bookings are not confirmed until the rental agreement is completed and \$300.00 rental fee is paid in full. A \$100.00 fee will be charged for canceled events with less than 30 days notice.**

1. All alcohol must be purchased from the Sons of Erin. NO KEGS ALLOWED.
2. Positive ID is required. Minors are not permitted to consume alcoholic beverages. Anyone under 21 doing so or any person purchasing alcohol for a minor will be asked to leave.
3. No decorations are to be hung from the ceiling, walls, beams, or stage front.
4. You are responsible for disposing of party goods in receptacles provided.
5. You are responsible for cleaning the kitchen and equipment you have used. Failure to do so results in loss of deposit.
6. NO GAMBLING OF ANY KIND PERMITTED.

Name _____ Phone # _____

Address _____
Street City State Zip Code

Event date _____ Set up time _____ Start time _____

Type of party _____ # of guests _____

Will you require use of kitchen? _____ (\$50 fee + \$50 refundable deposit)

Tablecloths needed? _____ (\$4 each) Do you plan to use a caterer? _____
name

Will you require a cash bar ? _____ Open bar? _____ No bar? _____

Do you plan to have a live band? _____ D.J.? _____ No music? _____

I have read and understand these rules and agree to abide by them.

Signature _____ Date _____

FOR SOE USE ONLY

_____ \$300 Rental Fee
_____ \$50 Kitchen Use Fee
_____ \$50 Kitchen Cleaning Deposit (Refundable)

SONS OF ERIN

PAVILION RENTAL AGREEMENT

FACILITY DESCRIPTION: The Pavilion holds up to 300 people seated 10 to a table. This capacity allows enough room for a dance floor. Services of a bartender are included. There is also a gas grill available for use included with the rental. Restrooms are conveniently located. **Outdoor kitchen facilities are available for an extra \$50.00 fee. A deposit of \$50.00 is required and is refundable if kitchen and grill are cleaned after use.** Rental hours are on a 5 hour basis between 12:00 noon and 7:00 pm. Set up is allowed no more than 2 hours prior to your event.

RULES: All rentals must be filled out by a Club member who must be in attendance on the day of the event. Arrangements for booking and set-up are to be made through the Club manager at (413) 537-0490. **Bookings are not confirmed until the rental agreement is completed and \$400.00 rental fee is paid in full. A \$100.00 fee will be charged for canceled events with less than 30 days notice.**

1. All alcohol must be purchased from the Sons of Erin. NO KEGS ALLOWED.
2. Positive ID is required. Minors are not permitted to consume alcoholic beverages. Anyone under 21 doing so or any person purchasing alcohol for a minor will be asked to leave.
3. No decorations may be stapled to the Pavilion.
4. You are responsible for disposing of party goods in receptacles provided.
5. You are responsible for cleaning the grill, kitchen, and equipment you have used. Failure to do so results in loss of deposit.
6. NO GAMBLING OF ANY KIND PERMITTED.

Name _____ Phone # _____

Address _____
Street City State Zip Code

Event date _____ Set up time _____ Start time _____

Type of party _____ # of guests _____

Will you require use of kitchen? _____ (\$50 fee + \$50 refundable deposit)

Will you require a cash bar ? _____ Open bar? _____ No bar? _____

Do you plan to have a live band? _____ D.J.? _____ No music? _____

I have read and understand these rules and agree to abide by them.

Signature _____ Date _____

FOR SOE USE ONLY

_____ \$400 Rental Fee

_____ \$50 Kitchen Use Fee

_____ \$50 Kitchen Cleaning Deposit (Refundable)

Revised June 2022